
By-Law: Committee Quorum and Voting Procedures

1. Purpose

1.1 This by-law establishes the minimum requirements for Rouse Hill Rams Softball Club committee meeting quorum and the procedures for voting within the sports club committee to ensure fair and orderly decision-making.

2. Quorum Requirements

2.1 A quorum for any committee meeting shall consist of a minimum of **two (2) General Committee Members** and **two (2) Executive Committee Members**.

2.2 If the quorum is not met, the meeting may proceed for discussion purposes, but no formal motions or decisions may be passed.

3. Voting and Decision Making

3.1 All motions presented at a committee meeting shall be decided by a majority vote of:

- a) all members present
- b) those who have provided a vote by proxy, which must be received in writing by the Executive Committee at least 48 hours prior to the meeting.
- c) those who have provided a remote vote (email, letter), which must be received in writing by the Executive Committee at least 48 hours prior to the meeting.

3.2 In the event of a tied vote, the motion shall not be passed and will be carried over to the following meeting for further discussion and reconsideration.

3.3 If a tied motion is carried over to the next meeting and remains unresolved, the President will make the final decision

4. Amendments

4.1 Amendments must be approved by a quorum as defined in Section 1 and require a majority vote to pass, as well as approval from Rouse Hill Rams Sports Club
